

# **ADDENDUM 1**

## **COLONIAL HEIGHTS PUBLIC SCHOOLS COLONIAL HEIGHTS, VIRGINIA**



**INVITATION FOR BID: # 2022-8000-1**

**PROJECT: Switchboard Replacement**

**May 13, 2022**

**COLONIAL HEIGHTS HIGH SCHOOL**  
**COLONIAL HEIGHTS, VIRGINIA**  
ARCHITECT'S PROJECT NO: 611565.1

1 **GENERAL:**

2 Planholders are requested to insert this Addendum in the front of their Project Manual. Inform all  
3 concerned that the Bidding Documents are modified by this Addendum.

4 The following modifications and clarifications are hereby made a part of the Bidding Documents and  
5 supersede or otherwise modify the provisions of the published *Project Manual* and *Drawings*, dated  
6 [March 22, 2022](#).

7 Refer to the Drawings, Specification Sections, or other Documents, if any, attached to this Addendum,  
8 which are hereby made a part of this Addendum.

9 **MODIFICATIONS TO THE PROJECT MANUAL AND DRAWINGS:**

10 DELETE the previously issued Documents indicated below in their entirety and SUBSTITUTE the  
11 revised Documents in their entirety, noted as Addendum 01, dated [May 12, 2022](#)

12 BID FORM

13

14 **ADDITIONAL NOTES:**

15 The only equipment included in this project are the switchboards and external surge protective  
16 devices (SPDS). All other panels and equipment indicated on the plans are for reference only.  
17 Provide Type 1 SPDs with ratings of 240kA per phase.  
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**END OF ADDENDUM NO 01**

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**COLONIAL HEIGHTS PUBLIC SCHOOLS  
COLONIAL HEIGHTS, VIRGINIA**



**INVITATION FOR BID: # 2022-8000-1**

**PROJECT: Switchboard Replacement**

**MANDATORY PRE-BID MEETING: 2:00pm, May 10, 2022**

**ADDITIONAL SITE VISIT OPPORTUNITY: 10:00AM,  
May 19, 2022 (Addendum 1)**

**LOCATION: 3600 Conduit Rd., Colonial Heights, VA 23834**

**BID OPENING DATE: 2:00pm, ~~May 18<sup>th</sup>, 2022~~  
May 25, 2022 (Addendum 1)**

**COLONIAL HEIGHTS PUBLIC SCHOOLS CONTACTS:**

**TROY HEDBLUM 804-524-3400, ext. 20**

[Troy\\_Hedblom@colonialhts.net](mailto:Troy_Hedblom@colonialhts.net)

**KENNETH R. HARRELL 804-524-3448**

[Kenny\\_Harrell@colonialhts.net](mailto:Kenny_Harrell@colonialhts.net)

The Colonial Heights City School Board (Board) is soliciting interested firms to submit bids on switchboard replacement. **Submittals marked "Bids for Switchboard Replacement" will be received no later than 2:00 P.M., local time prevailing, on May 25, 2022 (Addendum 1) at:**

512 Boulevard  
Colonial Heights, VA 23834

**GENERAL TERMS AND CONDITIONS:**

1. Proposals received after the announced time and date of receipt, by mail or otherwise, will be returned unopened. The Board reserves the right to award in part or in whole, or to reject any or all proposals.
2. Nothing herein is intended to exclude any responsible firm or in any way restrain or restrict competition. On the contrary, all responsible firms are encouraged to submit proposals. The Board encourages all businesses, including minority and women-owned businesses to respond to all invitations to bid. In accordance with Code of Virginia, Section 2.2-4343.1, the school division does not discriminate against faith-based organization.
3. Any proposal submitted must be signed by an individual authorized to bind the company. All proposals submitted without such signature will be deemed non-responsive, and will not be acceptable.
4. It is understood and agreed between the parties that the Board shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purpose of this agreement.
5. Section 2.2-4342F of the *Code of Virginia* states: "Trade secrets or proprietary information submitted by a bidder, offeror, or contractor in connection with a procurement transaction shall not be subject to the Virginia Freedom of Information Act; however, the bidder, offeror, or contractor shall invoke the protections of this section prior to or upon submission of the data or other materials, identify the data or other materials to be protected, and state the reasons why protection is necessary."

**SPECIFICATIONS**

The Work generally consists of providing replacement switchboards for the two electrical services within the building as indicated on the drawings. Installation of the switchboards will be performed by the General Contractor selected for the project.

See Attached Documents:

SECTION 260574 - OVERCURRENT PROTECTIVE DEVICE ARC-FLASH STUDY

SECTION 262413 – SWITCHBOARDS

DRAWINGS E0-1 – LEGENDS, ABBREVIATIONS AND GENERAL NOTES

DRAWINGS E1-1 – FIRST FLOOR PLAN – ELECTRICAL DEMOLITION

DRAWINGS E1-2 – FIRST FLOOR PLAN – OVERALL

DRAWINGS E3-1 – ENLARGED FLOOR PLANS

DRAWINGS E5-1 – POWER ONE-LINE DIAGRAM

### **NONDISCRIMINATION CLAUSE**

In accordance with the Code of Virginia, Section 2.2-4311, during the performance of any contract awarded pursuant to this request, the contractor agrees as follows:

- A. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
- B. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.
- C. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

The contractor will include the provisions of the foregoing paragraphs A, B and C in every subcontract or purchase order over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

### **DRUG FREE WORKPLACE**

In accordance with the Code of Virginia, Section 2.2-4312, during the performance of any contract awarded pursuant to this request, the contractor agrees as follows:

- A. The contractor shall provide a drug-free workplace for all of their employees.
- B. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the workplace and specifying the actions that will be taken against employees for violations of this prohibition.
- C. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, shall state that such contractor maintains a drug-free workplace.

The contractor will include the provisions of the foregoing paragraphs A, B and C in every subcontract or purchase order over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

### **CERTIFICATION REGARDING SEX OFFENSES**

Prior to awarding a contract for the provision of services that require the contractor or his employees to be in the presence of students during regular school hours or during school-sponsored activities, the Board will require the contractor and, when relevant, any employee who will have direct contact with students, to provide certification:

- A. That he has not been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child; and
- B. Whether he has been convicted of a crime of moral turpitude (i.e. 1. Gross violation of standards or moral conduct, or vileness, such that an act was intentionally evil, making the act a crime. 2. Is a criminal behavior that gravely infringes on the moral sentiments of the community. Examples include murder, larceny, and aggravated assault. 3. Conduct done knowingly contrary to justice, honesty, or good morals.)

**BID FORM**

TO: Colonial Heights Public Schools  
512 Boulevard  
Colonial Heights, Virginia 23834

FROM: (Bidder's Name and Address)

FOR: Colonial Heights High School Switchboard Replacement  
3600 Conduit Rd  
Colonial Heights, VA 23834

Having carefully examined the site, and all of the Bidding and Contract Documents, the undersigned proposes to provide all materials, supplies, equipment, and services, with delivery to the site of the Colonial Heights High School of all materials and supplies in accordance with the Bid Documents, dated April 29, 2022, prepared by Moseley Architects. Installation of the equipment will be performed by the General Contractor selected for the total project.

**BASE BID PRICE**

The Base Bid includes all Work required by and in strict accordance with the Bidding Documents including the Drawings and Project Manual for the lump sum of:

\$ \_\_\_\_\_ (Figure Only)

Lead Time for Equipment Delivery from receipt of Notice to Proceed:

\_\_\_\_\_ WEEKS

**CERTIFICATION**

In compliance with Invitation For Bid #2022-8000-1 and subject to all conditions thereof and attached thereto, the undersigned offers and agrees, if this bid be accepted, within 45 calendar days from the date of opening, to furnish any and all of the items upon which the prices are quoted, at the price set opposite each item, delivered at the points as specified and as scheduled. The undersigned firm hereby certifies that all information provided below and in any schedule attached hereto is true, correct, and complete.

My signature certifies that the accompanying proposal is not the result of or affected by, any unlawful act of collusion with another person or company engaged in the same line of business or commerce, or any act of fraud punishable under Title 18.2, Chapter 12, Article 1.1 of the Code of Virginia, 1950, as amended. Furthermore, I understand that fraud and unlawful collusions are crimes under the Virginia Governmental Frauds Act, the Virginia Government Bid Rigging Act, and the Virginia Antitrust Act and Federal Law and can result in fines, prison sentences and civil damage awards.

My signature also certifies that this firm has no business or personal relationships with any other companies or persons that could be considered as a conflict of interest to the Board, and that there are no principals, officers, agents, employees, or representatives of this firm that have any business or personal relationship with any other companies or persons that could be considered as a conflict of interest or a potential conflict of interest to the Board, pertaining to any and all work or services to be performed as a result of this request and any resulting contract with the Board.

I hereby certify that I am authorized to sign as a Representative for the Firm:

**Name of Firm** \_\_\_\_\_

**Taxpayer's Identification** \_\_\_\_\_ **Email Address** \_\_\_\_\_

**Complete Address** \_\_\_\_\_

**Date** \_\_\_\_\_ **Telephone number (\_\_\_\_)** \_\_\_\_\_ **Fax Number (\_\_\_\_)** \_\_\_\_\_

**Name (Type or Print)** \_\_\_\_\_ **Signature** \_\_\_\_\_

**Title** \_\_\_\_\_

Certificate of Acknowledgment:

City/County of \_\_\_\_\_ State of \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2022 by \_\_\_\_\_ (Name of person seeking acknowledgment)

Notary Public's signature: \_\_\_\_\_

Notary Seal Notary registration number: \_\_\_\_\_

My commission expires: \_\_\_\_\_