

SECTION 00 11 00
INVITATION TO BID NO. 24-527

LOUDOUN COUNTY PUBLIC SCHOOLS ELEMENTARY SCHOOL STAGE ACCESSIBILITY

Sealed bids for the construction of the Loudoun County Public Schools Elementary School Stage Accessibility project in Loudoun County, Virginia (Loudoun County Bid No. IFB 24-527) will be received at the Division of Construction Services office 960 Sycolin Rd SE, Suite 110, Leesburg VA 20175, on **February 15, 2024 until 9:00 AM**, local prevailing time as displayed by official Bid clock located within the Bid receipt room location as indicated above. Bids will be publicly opened and read aloud immediately following receipt of bids.

The Work consists of renovations to the stage area of nine Loudoun County elementary schools as listed below, to provide access to the stage for students and staff with disabilities. The Work includes demolition of existing sections of stage platform and stairs, installation of new stage flooring, stairs, lift and additional surrounding construction as indicated in the construction documents.

Aldie ES	23269 Meetinghouse Ln; Aldie, VA; 20105.
Algonkian ES	20196 Carter Ct; Sterling, VA; 20165.
Catoctin ES	311 Catoctin Cir SW; Leesburg, VA; 20175.
Cool Spring ES	501 Tavistock Dr SE; Leesburg, VA; 20175.
Leesburg ES	323 Plaza St NE; Leesburg, VA; 20176.
Lincoln ES	18048 Lincoln Rd; Purcellville, VA; 20132.
Lucketts ES	14550 James Monroe Hwy; Leesburg, VA; 20176.
Meadowland ES	729 Sugarland Run Dr; Sterling, VA; 20164.
Sterling ES	200 W. Church Rd; Sterling, VA; 20164.

A virtual pre-bid conference will be held at **1:00 p.m.** on **Thursday, January 18th, 2024** via Webex. Attendance by general contractors is strongly recommended (not mandatory). The meeting may be accessed at the following link or by phone:

<https://mylpcs.webex.com/mylpcs/j.php?MTID=m12bcd54f9db81b3cd7b05ead915e2aff>

Meeting Number (Access Code): 2318 959 4313

Meeting Password: p34fFkSgpF6

Phone: +1-415-655-0001

Bids must be submitted on the designated Bid form, completed in ink or typed, signed by an authorized representative, delivered in a sealed envelope bearing the bidder's name, address, registration number, project name(s) and acceptance date. Bids must be received by the Owner **prior to 9:00 AM** on the specified acceptance date. Bids by telephone, telegraph or facsimile shall not be accepted.

The apparent low bidder shall provide a breakdown of pricing for each of the 9 schools within 5 business days of the bid opening.

The Owner intends to enter into a single stipulated sum contract, for the project. Bid Security in the form of an approved Bid Bond. If a contract is let, a Performance Bond and a Payment Bond each in the amount of One Hundred Percent (100%) of the contract amount shall be required of the successful Contractor. As soon as bid prices have been compared, the Owner will return bonds of all except the three lowest responsible bidders. When the agreement is executed, the bonds of the two remaining bidders will be returned. The Bid Bond of the successful bidder will be retained until the Performance and Payment Bonds have been executed and approved, after which it will be returned.

No bids may be withdrawn after the scheduled closing time for receipt of bids for 60 calendar days, except as provided in Code of Virginia, Virginia Public Procurement Act, Section 2.2-4330. The bidder shall give notice in writing of his claim of right to withdraw his bid within two business days after the conclusion of the bid opening procedure and shall submit original work papers with such notice.

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The notice to proceed can be issued anytime within the 60-day bid hold period without cause for delay. Bidders are required to comply with the provisions of the Code of Virginia, Sections 2.2-4311 and 2.2-4312 in regard to non-discrimination in employment and a drug free workplace and Chapter 11, Title 54.1 to show evidence of Certificate of Registration before bid may be received and considered. Each bidder shall place on the outside of the envelope containing his bid and in his bid over his signature the following notation: “Registered Virginia Contractor No. _____, Class _____”.

General Contractors may obtain digital copies of Drawings and Project Manuals for the project by submitting request to Moseley Architects. Addenda, or notification of electronic posting of addenda with instructions for accessing them via the Internet, will be transmitted to all who are known by the issuing office to have received a complete set of Bidding Documents. Furnish an e-mail address authorized to receive notifications from the Architect.

Contract Documents (Drawings and Project Manuals) may be examined at the following locations:

Moseley Architects 8001 Braddock Rd, Suite 400 Springfield VA 22151	Dodge Analytics 300 American Metro Blvd, Suite 185 Hamilton, NJ 08619
CMD Group 3825 Edwards Road, Ste. 800 Cincinnati, OH 45209	Builders & Contractors Exchange 1118 Azalea Garden Road Norfolk, VA 23502
Valley Construction News 904-C South High Street Harrisonburg, VA 22801	Valley Construction News (Main Office) 426 West Campbell Ave. Roanoke, VA 24016

Procedures for submitting bids, claiming an error, withdrawal of bids, negotiations with lowest bidder, and other pertinent information are contained in the “Instructions to Bidders”.

Owner reserves the right to reject any or all bids and to waive informalities in the bidding.

Refer to the “Instructions To Bidders” for determination of low bid(s) and Contract award for the project. Where specification sections reference one product and manufacturer, with no substitutions allowed; the Bidder shall provide the listed product and manufacturer.

Listing Subcontractors: Failure to provide a list of the major subcontractors for the project, as provided for in the “Instructions to Bidders”, may result in rejection of the bids, at the option of the Owner and Architect.

The Bidder will be required to comply with non-discrimination regulations and to require suppliers and subcontractors to comply with such regulations also.

Bidders may inspect the site during normal business hours by contacting the Owner, at (571) 252-1161 to arrange the site visit.

Pursuant to § 2.2-4311.1 of the Code of Virginia, the contractor does not and shall not during the performance of the contract knowingly employ an unauthorized alien defined in the Federal Immigration and Control Act of 1986.

If, due to a disability, you need assistance to enable you to participate meaningfully in the Pre-Bid Conference and/or Bid Opening, please contact Loudoun County Public Schools Construction Department at (571) 252-1161 at least five (5) working days prior to the pre-bid conference and/or bid opening.

Bidders requiring clarification or interpretation of the Bidding Documents shall make a written request which shall reach the Architect no later than 5:00 PM prevailing local time on the sixth business day prior to the date for receipt of bids (Wednesday, February 7th, 2024). Any questions relating to this Invitation to Bid should be directed to Moseley Architects.

END OF SECTION 00 11 00